

CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Monday, 13 May 2019

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 13 May 2019 at 11.30 am

Present

Members:

Graham Packham (Chairman)	Jeremy Mayhew
Deputy Wendy Hyde (Deputy Chairman)	Wendy Mead
Munsur Ali	Sylvia Moys
Deputy John Bennett	Barbara Newman (in the Chair until item 4)
Peter Bennett	John Petrie
Deputy David Bradshaw	Deputy Richard Regan
Mary Durcan	Deputy Dr Giles Shilson
Deputy the Revd Stephen Haines	Jeremy Simons
Ann Holmes	Mark Wheatley

In Attendance

Officers:

Chloe Rew	- Town Clerk's Department
Peter Lisley	- Assistant Town Clerk/Culture Mile Director
Nick Bodger	- Town Clerk's Department
Andrew Buckingham	- Town Clerk's Department
Jack Joslin	- Town Clerk's Department
Alistair MacLellan	- Town Clerk's Department
Geoff Pick	- Town Clerk's Department
Graham Nickless	- Chamberlain's Department
Carol Boswarthack	- Community & Children's Services
Xenia Koumi	- Community & Children's Services
Marcus Roberts	- Community & Children's Services
Christopher Earlie	- Open Spaces
Martin Falder	- Open Spaces
Gerry Kiefer	- Open Spaces

1. APOLOGIES

It was proposed by Deputy David Bradshaw, seconded by Jeremy Simons, that Barbara Newman take the Chair.

Apologies were received from Tijs Broeke, Thomas Clementi, Anne Fairweather, Caroline Haines, Graeme Harrower, Chief Commoner Tom Hoffman, Alderman Robert Howard, Alderman Alastair King, Andrew Mayer and Judith Pleasance.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Jeremy Simons declared an interest as City Governor of Dr. Johnson's House Trust. Deputy Wendy Hyde, Wendy Mead and Deputy Giles Shilson declared an interest as patrons of the Barbican Centre. Mark Wheatley declared an interest as Director of Tommy's Charity.

3. **COURT ORDER**

Members received the Order of the Court dated 25 April 2019 appointing the Committee and setting its Terms of Reference.

4. **ELECTION OF A CHAIRMAN**

Members elected a Chairman in accordance with Standing Order 29.

RESOLVED, that – being the only Member willing to serve, Graham Packham be elected as Chairman for 2019/20.

5. **ELECTION OF A DEPUTY CHAIRMAN**

Members elected a Deputy Chairman in accordance with Standing Order 30.

RESOLVED, that – being the only Member willing to serve, Deputy Wendy Hyde be elected as Deputy Chairman for 2019/20.

6. **MINUTES**

RESOLVED, that – the minutes of the meeting held on 25 March 2019 be approved as a correct record, subject to two spelling amendments.

7. **DRAFT MINUTES OF THE BENEFICES SUB-COMMITTEE**

RESOLVED, that – the draft minutes of the meeting of the Benefices Sub-Committee held on 4 March 2019 be received.

8. **DRAFT MINUTES OF THE KEATS HOUSE CONSULTATIVE COMMITTEE**

RESOLVED, that – the draft minutes of the Keats House Consultative Committee meeting held 18 March 2019 be received.

9. **APPOINTMENT TO SUB-COMMITTEES, CONSULTATIVE COMMITTEES, CITY ARTS INITIATIVE**

Members considered a report of the Town Clerk & Chief Executive relative to the appointments to the Benefices Sub-Committee, Keats House Consultative Committee and City Arts Initiative.

Benefices Sub-Committee

The following Members were appointed to the Benefices Sub-Committee for 2019/20:

Simon Duckworth
Caroline Haines
Deputy the Reverend Stephen Haines
Ann Holmes

Deputy Jamie Ingham Clark (confirmed subsequent to the meeting)
Alderman Gregory Jones
Andrew McMurtrie
Deputy Richard Regan (confirmed subsequent to the meeting)
James De Sausmarez
Ian Seaton (confirmed subsequent to the meeting)

Due to high levels of interest, the Membership has been extended to 10 Members for 2019/20, together with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee as ex-officio. The Benefices Sub-Committee elects its own Chairman and Deputy Chairman.

Keats House Consultative Committee

The following Member was appointed to the Keats House Consultative Committee for 2019/20:

Vivienne Littlechild (confirmed subsequent to the meeting)
VACANCY

Together with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee, who sit on the Keats House Consultative Committee as Chairman and Deputy Chairman.

City Arts Initiative

The following Members were appointed to the City Arts Initiative for 2019/20:

Jeremy Simons
Barbara Newman

Together with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee.

10. **BREXIT UPDATE**

Members received an oral report of the Director of Community & Children's Services relative to Brexit and the City libraries. Both Barbican and Shoe Lane libraries have biometric capture facilities to assist individuals applying for, among other things, UK visas, citizenship, residency and the EU settlement scheme.

RESOLVED, that – the oral report be received and its contents noted.

11. CITY ARTS INITIATIVE: RECOMMENDATIONS TO THE CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Members considered a report of the Assistant Town Clerk & Director of Major Projects relative to the City Arts Initiative Recommendations to the Culture, Heritage and Libraries Committee.

RESOLVED, that – Members ratify the City Arts Initiative's (CAI) recommendations in relation to proposals 1 and 2 of the report as follows:

1. Culture Mile – Pleasure Garden: Members noted the application and acknowledged that the CAI may only comment and not recommend, and that the Committee may not approve or decline applications for public art on private land;
2. Displaced: Members declined the application at this stage, noting the lack of clarity regarding what the objects are and if the presentation of these objects will be breaching City of London advertising policies.

12. FANTASTIC FEATS FILM

Members received a viewing of the trailer for Fantastic Feats: the building of London, this year's outdoor arts programme which showcases architecture, invention and engineering in London.

13. SOCIAL MEDIA CHANNELS FOR MEMBER UPDATES

Members received an oral report from the Cultural and Visitor Development Director relative to social media channels where Members can receive updates on cultural events in the City. The presentation provided an overview of where highlights are found both on the City Corporation's website and various social media platforms, and gave details of where Members may sign up for e-newsletters.

RESOLVED, that – the report be received and its contents noted.

14. GUILDHALL ARTIST IN RESIDENCE PROGRAMME

Members received an oral report relative to the Guildhall Artist in Residence programme for 2019 and 2020. Selected artists will work on the themes Celebrating City Women (2019) and the City's Livery Companies that, through their craft, have a connection to the Mayflower (2020) TBC.

RESOLVED, that – the report be received and its contents noted.

15. LONDON LANDMARKS HALF MARATHON: MONITORING AND EVALUATION HEADLINES

Members received a report of the Director of Major Projects relative to the London Landmarks Half Marathon: Monitoring and Evaluation Headlines. The report outlines the key findings from the monitoring and evaluation exercise undertaken by the organisers

RESOLVED, that – the report be received and its contents noted.

16. **CENTRAL GRANTS PROGRAMME (CGP) - ANNUAL REPORT**

Members received a report of the Chief Grants Officer & Director of City Bridge Trust relative to the Central Grants Programme (CGP) Annual Report. The report included the outcomes of the four CGP grant programmes delivered in 2018/19; an update on the monitoring and evaluation of the CGP and an outline of the deadlines for 2019/20.

RESOLVED, that – the report be received and its contents noted.

17. **DRAGON CAFE IN THE CITY - FUTURE FUNDING**

Members received a report of the Director of Community & Children's Services relative to future funding for the Dragon Café in the City which offers support to City residents and workers for their mental and physical wellbeing.

RESOLVED, that –

Members:

1. Note the report
2. Support efforts to promote Dragon Café in the City to those living and/or working in the Square Mile.

18. **BARBICAN LIBRARY UPDATE**

Members received an oral update of the Director of Community & Children's Services relative to the City's libraries. The following was reported:

1. the Barbican Library was securing a new e-book provider;
2. the Barbican Library identified the need for a community space for events and meetings. A scoping exercise had taken place, but the project was put on hold.
3. City Read – an initiative which encouraged London residents to read the same book throughout May, and held events in relation to the book.

RESOLVED, that – the update be received and its contents noted.

19. **REPORT OF ACTION TAKEN - REQUEST FOR DECISION TAKEN UNDER URGENCY**

Members received a report of the Town Clerk & Chief Executive relative to a decision taken under urgency since the Committee's last meeting. The matter pertained to the final approval of the City of London Visitor Strategy 2019/23, which was approved subject to amendments.

RESOLVED, that – the report be received and its contents noted.

20. TOWER BRIDGE AND MONUMENT RISK MANAGEMENT

Members considered a report of the Director of Open Spaces relative to Tower Bridge and Monument risk management, for risks faced by the Department of Open Spaces.

RESOLVED, that –

Members:

1. note the Corporate risk scoring grid at Appendix 1;
2. approve the Tower Bridge & Monument risk register included within Appendix 2;
3. approve the increased risk score of OSD TBM 009 – Economic Downturn in the City within Appendix 2;
4. note the Tower Bridge and Monument current and target risk grid at Appendix 3;
5. note the Tower Bridge and Monument risk history report at Appendix 4.

21. KEATS HOUSE RISK MANAGEMENT

Members considered a report of the Director of Open Spaces relative to Keats House risk management, for risks faced by the Department of Open Spaces.

RESOLVED, that –

Members:

1. note the Corporate Risk scoring grid at Appendix 1;
2. approve the Keats House risk register included within Appendix 2;
3. note the Keats House current and target risk grid at Appendix 3;
4. note the Keats House risk history at Appendix 4.

22. GENDER IDENTITY POLICY

Members received a report of the Town Clerk & Chief Executive relative to the Gender Identity Policy. The report outlined the Corporation's existing requirements under the law, and stated that by adopting the policy, the Corporation can ensure that a clear and consistent approach to gender identity would be taken in service delivery and in the workplace.

RESOLVED, that – the report be received and its contents noted.

23. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no other questions.

24. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT

Members discussed having an earlier start time for the annual Committee dinner, as some guests commented that the event ended too late in the evening for those travelling outside of London.

25. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.

Paragraph No.

26 & 27

3

26. **NON-PUBLIC MINUTES**

RESOLVED, that – the non-public minutes of the meeting held on 25 March 2019 be approved as a correct record.

27. **DRAFT NON-PUBLIC MINUTES OF THE BENEFICES SUB-COMMITTEE**

RESOLVED, that – the draft non-public minutes of the meeting of the Benefices Sub-Committee held on 4 March 2019 be received.

28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of other business.

The meeting ended at 12.30 pm

Chairman

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